



# SACRED HEART

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## HYBRID ACADEMY

### Student Registration Checklist

Parent's Name: \_\_\_\_\_ Student Name(s): \_\_\_\_\_

Grade Level(s): \_\_\_\_\_ Date Submitted: \_\_\_\_\_

Please check each item as it is completed and submitted:

#### Enrollment Documents

- Completed 2026-2027 Family/Student Registration Form
- Signed Student Handbook (either updated or current 26/27 handbook)
- Signed Financial Commitment Policy & Tuition Agreement Form
- Signed Class Registration Form
- Medical Information / Allergy Form
- Carpool Permission Form

#### Financial Requirements

- Registration Fee Paid (Non-Refundable) \_\_\_\_\_
- Tuition Plan Selected \_\_\_\_\_
- Non-Refundable Fees Paid (Due July 1<sup>st</sup>) \_\_\_\_\_
- First Payment Received (by August 1<sup>st</sup>, 2026)
- Second Payment Received (by January 1<sup>st</sup>, 2027)
- Payment Plan Requested \_\_\_\_\_

#### Academic Records

- Placement Testing (Math)
- Placement Testing (Writing)
- Placement Testing (Science)

#### Family Participation Requirements

- Service Hours Sign-Up Completed (On Google Drive - Due by August 15th)
- Attend Jupiter Ed Training
- Attend Parent Orientation

#### Additional Requirements

- Student Interview Completed (if required)
- Classroom/Program Placement Confirmed via email from the Head of School

## Office Use Only

- All Documents Received
- Registration Approved
- Family Notified of Acceptance
- Student Added to Roster
- Tuition Account Set Up

**Reviewed By:** \_\_\_\_\_

**Date:** \_\_\_\_\_